

## PCC Minutes of Meeting Wednesday 1 March 2017

Present: Malcolm Macdonald, David Baker, Amanda Hart, Elaine Ingram, Julie Lee, Arthur McManus, Richard Milne, Lydia Petitt, John Swan, Hugh Taylor, Colin Westbrook, Paul Curry, Steve Pewsey, Sharon Milne, Colin Chastell, Jo Pover, Debbie Lake, Sam Pollard

Minute	Action
<p><b>1. Welcome, prayer and apologies</b> Clive Williams, Kate Matthews, Michael Smith</p>	
<p><b>2. Encouragements, Worship &amp; Prayer</b></p>	
<p><b>3. Minutes of Meeting 11 January 2017 and matters arising</b> 5b – Meeting was had in January with staff and pensions will start on 1 May.</p>	
<p><b>4. Safeguarding</b> We note our great love for Jordan, Hannah and Jesse and we will come back to Safeguarding on another meeting. We want to increase our general safeguarding for the whole Church (not just ignite).</p>	
<p><b>5. Finance</b> <b>(a) Management Accounts</b> Balance sheets were handed around and Richard talked through the balances in the accounts.  Hope Centre balance sheet was also passed around. Approx £500,000 spent. The Quantity Surveyor has done financial update. We have some outstanding amounts that are not fully known. Of the contingency of £90,000 we have £20,000 left (32% still available). There are still items to draw upon on that. Some ground levels need to be built up and there will also have to be a general re-tarmac at the front due to digging up for water mains.  We are waiting for a Gift Aid payment. Gift Aid envelopes slightly down under budget.</p>	<p>Rich will ask Zach if envelopes are</p>

<p>Café Hope is doing well. Parish return will be submitted to diocese by end of May. New software on accounts system will help make it an easier process this year. HMRC Payments are high.</p> <p>Once accounts have been signed off for the year then hopefully all the glitches will go.</p> <p>(b) Annual Accounts The accounts were agreed by the PCC Proposed by Paul Curry Seconded by Richard Milne and all agreed. The letter of representation – all agreed</p> <p>Thank you to all the finance team – Rich, Martin, Zach, Sylvia, Nicola, Colin and John All who do various jobs within the financial side of the workings of the church.</p>	<p>down as people are changing to S/O. Rich will also check HMRC payments.</p>
<p><b>6. APCM – 26 April 201</b> PCC Elections We have two general vacancies. Steve, Julie, Jo and Colin C are on their final term and will let us know if they are going to stand again. The next set of nominations will go out in April. Deanery Synod reps term is up as well. Colin W, John S and Arthur M are standing down. Malcolm thanked them very much for their service.</p>	
<p><b>7. Buildings</b> (a) Church Lights We are following up the installation of new lights. The figure of about £10,000 has been fixed until the end of March. We will be getting a reference from a church that has used the company and then we will get a lighting scheme. Standing Committee can go through details on the lighting. PCC agrees to give approval for this amount and pass on to Standing Committee.</p>	
<p><b>8. Lydia's Priesting – 2 July 2017</b> After one year Lydia will be priested and it is a significant ordination service. We have been asked to host the service with 5 candidates. This service will be at 10 am on a Sunday morning. We will be allocated 25 tickets along</p>	

<p>with the other candidates.</p> <p>A discussion was had about how to do a service for St Mary's congregation in the afternoon.</p>	
<p><b>9. Counselling</b></p> <p>A proposal was put forward for Hope Centre Counselling Loughton. Waverly Abbey College training has a spiritual element and that is what we want to offer from St Mary's. If other counsellors from St Mary's who are Christian are interested in Counselling at St Mary's a discussion could be had to see if they would be able to receive a course coming from the same place. Each counsellor will be self-employed and pay their own insurances etc and the client will pay them directly. For those who couldn't afford it, then perhaps a budget could be provided by the Church and funds could be raised for it.</p> <p>The PCC would like set aside some restricted funds for this and will be discussed as pricing policy is drafted.</p> <p>They would consider taking under 16's.</p> <p>St Mary's counsellors would see those outside St Mary's and there is a counsellor not from St Mary's who would be able to see those from within St Mary's. Each counsellor will have a supervisor to 'off load' to.</p> <p>All in favour of this proposal.</p>	
<p><b>10. Hope Centre Update</b></p> <p>Monthly meetings with contractors going ahead. Tiling for the roof going ahead. Scaffolding will then come down and the link will start. Mechanical engineering fitting etc will be doing first fit soon.</p> <p>Many thanks to Julie, Michael, Malcolm and Phil Woolston and also Colin Chastell for all the work being done. A lot of time is spent particularly by Julie and Michael and they are doing an amazing job.</p> <p>During May there will be another gift season. After that we will make a decision on if we need to take up the loan from the Diocese.</p>	
<p><b>11. AOB-</b></p>	